

Research Group key deadlines 2024-25

View the Research Groups Handbook at www.rgs.org/research/research-groups. All dates are draft and subject to change.

This version updated 23 September 2024.

2024		
September		
23	Induction for new committee members	1.00pm-2.00pm, via Zoom
October		
14	Research Groups' Sub-Committee Meeting	11.00am-1.00pm, via Zoom
31	Annual reporting deadline (accounts and reports) This is an absolute deadline.	Research Groups to submit annual report or AGM minutes, and annual accounts to rhed@rgs.org . All accounts should be accompanied by a bank statement corroborating the accounts closing balance, and a document from the bank listing current signatories on the account.
31	Deadline for Research Group grant applications	Research Groups submit a grant application for activities in the 2024/25 academic year. All reports for grant-funded activities in the previous year should be received by this date
November		
15 (approx.)	AC2025: Call for Sessions and Papers announced	See www.rgs.org/ac2025
30	Subventions calculated	Membership check and subventions calculated for each Research Group by RHED. Payments made in December.
December		
2	Research Group Discussion Forum	1.00pm-2.00pm, via Zoom.
2024		
January		
February		
20	RGS-IBG Medals and Awards	Deadline for nominations. See www.rgs.org/MedalsandAwards for more information
March		
3	AC2025: Deadline for submitting convened sessions with full papers information	Research Groups and independent session convenors to submit session and papers information, following the process given at www.rgs.org/ac2025
3	AC2025: Deadline for submission of paper proposals for 'open' sessions	See www.rgs.org/ac2025 for more information.
3	AC2025: Deadline for submitting details of conference fringe workshops	Research Groups to submit full details of their planned conference fringe events

17	Research Groups Sub-Committee Meeting	11.00am-1.00pm. via Zoom
31	RGS-IBG Council and Committees	Deadline for nominations for election. See www.rgs.org/AboutUs/Governance for more information
31	Nomination (and election) for Research Groups' Representative to Research and Higher Education Committee	Deadline for nominations of Research Group representative on Research and Higher Education Committee; electronic election if required
April		
1	Deadline for Research Groups to provide updated text for advertising dissertation awards and prizes	Research Groups to submit changes to the description of awards and prizes to rhed@rgs.org
15 (approx.)	AC2025 organisers formally confirm sessions accepted for conference programme and registration opens	
May		
1	AC2025: provisional programme drafted	Provisional programme supplied to Research Group Chairs, to identify significant clashes
Mid-May (approx.)	AC2025: Provisional programme published online for feedback and checking by participants	Provisional programme released online at www.rgs.org/ac2025 for convenors and authors to provide feedback
24	AC2025: Deadline for submitting Research Group Guest nominations (nominations may be submitted any time before this date)	Research Groups to submit nominations for conference guests to rhed@rgs.org following the process at www.rgs.org/ACguests
June		
2	RGS-IBG AGM	Medals and Awards presented Elections for Council and Committees
15	Deadline for reduced rate (early-bird) conference registration for AC2025. All those listed on the conference programme to be registered by this date.	See www.rgs.org/ac2025 for more information.
28	AC2025: Deadline for changes to conference programme.	
July		
1	AC2025: Final programme announced	See www.rgs.org/ac2025 for final programme
August/September		
1 August	Deadline for Research Group executive role bursaries applications.	See https://www.rgs.org/research/research-groups/resources-for-research-group-committees for further information.
26 – 29 August	RGS-IBG Annual International Conference 2025	
19 August-6 September	Research Group AGMs take place	