# Annual report of the [Name of Research Group]

[Date of report]

# Name and Committee role of person/s completing this report:

# What activities have you undertaken over the past 12 months? These may include, but not be limited to:

## RGS-IBG Annual International Conference

## Student outreach e.g. dissertation prizes, essay competitions, bursaries?

## Academic and publishing activities; research collaborations

## Events

## Grant funding, bursaries or other direct support offered

## Other support/networking activities

# Communications and online presence

[What kind of online presence does your research group maintain, and how have you communicated with members this year?

Who are the current owners of any channels you use (e.g. Jisc, Bluesky)? What plan is in place for transferring ownership to current committee members if required?]

# Finances and income generation

[Your annual report should be accompanied by your annual accounts. Please include a copy – please see [www.rgs.org/research/research-groups/resources-for-research-group-committees/](http://www.rgs.org/research/research-groups/resources-for-research-group-committees/) for example templates and guidance.

In what ways does your research group maintain and generate income? What plans do you have for any funds held on deposit?]

# Plans for the year ahead

[What plans do you have for the forthcoming year?]

# Committee membership

[Who served on your Committee this year? Were any new positions or responsibilities established?]

# Membership

[Have membership numbers been maintained? Who belongs to your group (academics, students, professionals, other?) Do you have links to any other organisations?]

# Other

[Anything else you wish to add.]